

### Application Information

Dear Parent/Guardian,

Thank you for your interest in the Big Brother Big Sister Program! This program matches children and youth in Prince George ages 7-14 with a volunteer in a one-on-one mentoring relationship. The volunteers in this program are committed for a minimum of one year, and are excited to enjoy a variety of low-cost or no cost activities with their mentee!

Our volunteers are over 18 years old and have completed a Police Information Check and a Vulnerable Sectors Check, multiple reference checks, an interview and training session. The matches made in the Big Brother Big Sister Program are monitored by our Mentoring Coordinators to ensure child safety is maintained at all times.

Note to Referring Workers: Please have the parent/guardian of the child you are referring read this letter and sign on page 3, 4 and 5.

### Before Completing the Application

Does your child meet the criteria for the Big Brother Big Sister Program?

- Is your child between the ages of 7-14 and reside in Prince George?
- Are they interested in being match with a mentor?
- Able to meet the minimum one year commitment, for 2 to 4 hours a week?

Do you meet the criteria for your child to be a mentee?

- Are you supportive of and interested in having your child involved in this mentoring program?
- Are you able to help your child set up and remember their outings with their mentor?
- Are you able to maintain regular contact with your Mentoring Coordinator?

Thank you for your interest in the Big Brother Big Sister Mentoring Program – we look forward to meeting you!

Date Completed: \_\_\_\_\_ Date Received: \_\_\_\_\_

*The information you provide in this form will be maintained as a confidential, secure record. Once the application is complete, please return it to the Big Brothers Big Sisters office either in person, by mail, or scan and email. Once your application has been received, you will be contacted to discuss the next steps.*

### Personal Information

Child's First Name \_\_\_\_\_ Child's Last Name \_\_\_\_\_

Date of Birth (MM/DD/YYYY) \_\_\_\_\_ Age \_\_\_\_\_

Parent/Guardian's First Name \_\_\_\_\_ Parent/Guardian's Last Name \_\_\_\_\_

Relationship to Child \_\_\_\_\_ Email Address \_\_\_\_\_

Mailing Address \_\_\_\_\_ Prince George, BC (Postal Code) \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Home  Cell  Work

Other Phone Number \_\_\_\_\_ Home  Cell  Work

### Emergency Information

Emergency Contact Name \_\_\_\_\_

(First Name)

(Last Name)

Relationship to Child \_\_\_\_\_ Care Card # \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Home  Cell  Work

Other Phone Number \_\_\_\_\_ Home  Cell  Work

Start something

### About Your Youth/Child

Is your child aware of your application for a Big Brother/Big Sister? If yes, what was the reaction?

Is there anything about the family or child's history that we should know?

Why do you feel that your child would benefit from having a Big Brother/Big Sister?

Please note that our community volunteers have agreed to spend quality time with a child. They do not have specialized training to deal with some of the complex issues faced by children. A Mentoring Coordinator will determine if the Big Brother/Big Sister program is appropriate for your child, as we are not always able to find suitable matches for all children who apply.

Children are matched on a 'best match' basis, not 'first come, first serve'. For that reason, many children are on the waitlist for months before being matched with a Big Brother/Big Sister. Current wait times are an average of 12 months. If your child has been on the waitlist for 12 months they are required to complete rescreening to be eligible to enter a match.

By signing my name below, I agree to my child being matched with a volunteer from Big Brothers Big Sisters of Prince George. I understand that it is my responsibility to advise Big Brothers Big Sisters of Prince George of any changes (i.e. home address, phone number, etc.).

Name of Parent/Guardian \_\_\_\_\_ Signature \_\_\_\_\_

Date (MM/DD/YYYY) \_\_\_\_\_

### Informed Consent (Community-Based) - Parent

I hereby make formal application to Big Brothers Big Sisters of Prince George to make available their service to my child. It is my understanding that the intention of the Agency is to match a responsible adult, (minimum 18 years old, however, where appropriate supervision takes place, the volunteer may be younger), with my child for the purposes of shared activities, friendship and support. I understand that all efforts will be made to select a Mentor who is compatible with my child.

In consideration for this service and other valuable consideration provided to my child by Big Brothers Big Sisters of Prince George, I release the agency of all responsibilities and liabilities in connection to their services provided in good faith, to myself or my child. I permit the agency to release any relevant information, including my personal information, to Big Brothers Big Sisters of Canada and their insurers, as may be appropriate in connection with any legal proceeding, inquiry or risk thereof.

I consent to Big Brothers Big Sisters of Prince George contacting any referring professionals involved with my family to obtain information for the purpose of assessing my application for a Mentor.

I further agree that all or part of the information herein may be shared, at the discretion of Big Brothers Big Sisters of Prince George, with my child's Mentor, and/or with the referring professional, so that my child's needs in a Mentoring relationship may be best met. I understand that the collection of personal information about me or my child will be held in strict confidence and is to be used solely for the purposes of administering the program.

I understand that I am under no obligation to accept a Mentor for my child, that the Agency is under no obligation to provide my child with a Mentor and that this application is the property of Big Brothers Big Sisters of Prince George. I also agree that I and my child will participate in the Pre-Match Training Program administered by Big Brothers Big Sisters of Prince George.

**I HAVE READ AND UNDERSTAND THIS AGREEMENT. BY SIGNING THIS AGREEMENT, I ACKNOWLEDGE THAT:**

I, \_\_\_\_\_, the parent/guardian of \_\_\_\_\_ hereby request Big Brothers Big Sisters of Prince George service for my child. I give the agency my consent to assign a Mentor to my child. I am aware of and understand the risks, dangers and hazards associated with the above service and agree such service is suitable for my child.

Signed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Parent/Guardian

Note: Release to share information with other professionals will expire within one year of the above date.

**MEDIA CONSENT FORM – CHILD/YOUTH**

Re: \_\_\_\_\_  
Name of Child/ Youth

\_\_\_\_\_  
Name of Agency at which child/youth is enrolled (Local Agency)

I hereby consent to Big Brothers Big Sisters of Canada (National Office) and its associated member Big Brothers Big Sisters of Prince George the use of any photographs, audio and/or video recordings of my child or youth as taken or produced by media personnel and/or National Office or Local Agency staff at recreational events or match outings, or otherwise authorized by the National President & CEO, local agency President/Executive Director/CEO or Board of Directors, and that this media may be used by Local Agency and/or by the National Office for purposes of promotional material including brochures, posters, newsletters, media information, advertisements, audio-visual productions and digital media, (such as the local agency websites and social media). Photographs or video productions may also be shared with community and school partners for program promotion.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

*Note: Confidentiality concern*

- Please check here if you do **not** want your picture or your child's picture used or if you have a safety concern.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

*Note: It is the parent/guardian's responsibility to notify the office if the status of this consent changes.*